Approved For Release 2002/06/11: CIA-RDP66R00638R000100110156-9

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28 November 1962

MEMORANDUM FOR: Chief, Logistics Services Division

Office of Logistics

SUBJECT: Parking Spaces

- 1. In accordance with our conversation, I am attaching in rough draft form a listing of the parking permits currently in possession of DD/R elements. Even within this figure it should be noted that there is currently some dispute on the part of the components which have had functions and personnel transferred to the DD/R that some of these parking spaces should be returned to them.
- 2. As of the present time, an official authorized strength of ______ are at Headquarters, has been approved by the DDCI. Our present on-board strength at Headquarters is approximately _____ It is anticipated that transfers and EOD's will be rapid and continuous for the next several months totaling approximately _____ additional personnel at Headquarters by 1 March.

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3. Your assistance in providing an equitable proportion of parking spaces for the DD/R will be very much appreciated. It may also be of some pertinency to observe that an unusually large percentage of this anticipated new personnel will be in the relatively high grades because of the necessity to assemble key personnel in the establishment of the new Office of Research and Development, and the necessity of providing a generally high salary structure for scientific and technical expertise such as is being recruited for a large percentage of the DD/R positions.

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Executive Assistant
Deputy Director (Research)

Attachment:

DD/R Parking List

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment missim